

2. Approval of the Minutes for the Board Meeting March 18, 2025



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	June 3, 2025
TITLE	Approval of the Minutes for the Board Meeting March 18, 2025
DIVISION	General Manager's Office
FROM	Yolande Barial Knight, Clerk of the Board

RECOMMENDATION

The General Manager recommends the Board of Directors approve the attached minutes for the Board Meeting of March 18, 2025.

BOARD MINUTES MARCH 18, 2025

This meeting was recorded. The full video and transcript are available on the Park District website: <https://ebparks.new.swagit.com/videos/337781>

The Closed Session Board Meeting, which was held March 18, 2025, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 was called to order at 11:07 a.m. by Board President John Mercurio.

I. ROLL CALL

Directors Present:

John Mercurio, President
Olivia Sanwong, Vice-President
Colin Coffey, Treasurer
Dennis Waespi, Secretary
Elizabeth Echols
Luana España
Lynda Deschambault
Directors Remote: None
Directors Absent: None

Staff Present: General Manager Sabrina Landreth, General Counsel Lynne Bourgault

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

Speaking on behalf of Citizens for East Shore Parks, Robert Cheasty expressed support for the opportunity to acquire Golden Gate Fields.

III. CLOSED SESSION ITEMS

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

(Pursuant to Gov. Code Section 54956.8)

Property: 1100 Eastshore Highway, Albany, California (APNs: 060-2535-001-02; 066-2680-003-01; 066-2680-003-05; 066-2686-016-00; and 066-2686-017-00)

Agency Negotiator: Sabrina Landreth Negotiating Parties: GGLH, LLC

Under Negotiation: Price and Terms of Payment

B. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION

Significant Exposure to Litigation pursuant to paragraph (2) subdivision (d) of Gov. Code Section 54956.9: One Case

The Board Meeting, which was held March 18, 2025, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 was called to order at 1:05 p.m. by Board President John Mercurio.

I. ROLL CALL

Directors Present:

John Mercurio, President

Olivia Sanwong, Vice President

Colin Coffey, Treasurer

Dennis Waespi, Secretary

Elizabeth Echols

Luana España

Lynda Deschambault

Directors Remote: None

Directors Absent: None

Staff Present: General Manager Sabrina Landreth, General Counsel Lynne Bourgault, Debra Fuller, Yolande Barial Knight, Amir Aziz, Deborah Spaulding, Allyson Cook, Brian Holt, Roberto Filice

II. PLEDGE OF ALLEGIANCE

Director Coffey led the Pledge of Allegiance.

III. LAND ACKNOWLEDGEMENT

Director Waespi read the land acknowledgment.

IV. APPROVAL OF AGENDA

MOTION

Moved by Director Waespi seconded by Director Deschambault, the Board approved the agenda by the following vote:

FOR: Colin Coffey, Luana España, Dennis Waespi, John Mercurio Olivia Sanwong, Elizabeth Echols, Lynda Deschambault

AGAINST: None

ABSENT: None

ABSTAIN: None

V. SPECIAL PRESENTATIONS

None.

VI. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Renee Patterson reminded the Board of the unfair practice charge AFSCME filed with PERBS on August 26, 2022, regarding the telecommute program. David Lun, member of the Trail Subcommittee of the Alameda County Ag Advisory Committee, commented on a letter sent to the Park District requesting a trail routing study to be conducted as soon as possible in order to connect the Anza trail with parks in Livermore before the 250th anniversary of the Anza Expedition.

VII. ANNOUNCEMENTS

None.

VIII. BUSINESS BEFORE THE BOARD

A. CONSENT CALENDAR

In response to Director Waespi's questions, Assistant General Manager of Finance and Management Services Deborah Spaulding, clarified that because the final invoice from Alameda County for the 2024 General Election has not yet been received, the highest estimated range was provided in the staff report and resolution for Item V.III.A.6. General Manager Sabrina Landreth added that while election costs have been increasing, there are big-picture questions to be addressed.

MOTION

Moved by Director Coffey seconded by Director Echols, the Board approved the Consent Calendar with the following changes to Item VIII.A.2 Approval of the Board Meeting Minutes for the Board Meeting of January 15, 2025:

- Move the motion on Item VIII.B.2. to follow the title of the item;
- Correct the spelling of Phil Wilder's name on Item IV.A.
- Update Director Deschambault's comment in item VIII.B.1. to read "Director Deschambault expressed caution to ensure we are contacting and engaging all tribes based on [her] experience working with federal agency tribes" by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols

AGAINST: None

ABSENT: None

ABSTAIN: None

1. Approval of Park District Check Listing for the Period of January 6, 2025, through January 26, 2025
2. Approval of the Board Meeting Minutes for the Board Meeting January 15, 2025
3. Authorization to Appropriate \$75,000 into the Vasco Hills Area Management Project: Vasco Hills Regional Preserve
4. Recommendation to Award and Authorize Execution of Contract for Services in the Amount of \$88,000 with Newport Technical Consulting Services, Inc., for a Reservations Needs Assessment District-wide
5. Authorization to Amend a Contract with Xerox Corporation to Consolidate

Individual Contracts into One District-wide Contract and to Increase the Total Amount of the Contract To \$634,535

6. Authorization to Amend the 2024 Budget and Appropriate Funds for Costs Related to the November 5, 2024 General Election
7. Authorization to Accept a Donation from Glydways, Inc. for Workspace Provisions and Bunker Improvements in the Amount of \$198,200: Thurgood Marshall Regional Park – Home of the Port Chicago 50
8. Authorization to Purchase Fleet Vehicle and Equipment Repair Parts and Services from Approved Vendors in an Amount Not to Exceed \$355,000: District-wide
9. Authorization to Apply for Grant Funds from the State of California, Department of Water Resources for Water Safety Programs for \$42,894, District-wide
10. Acceptance of Quarterly Investment Report and Market Review for December 31, 2024
11. Approval of Resolution Initiating Proceedings and Ordering Filing of An Annual Report for Alameda County/Contra Costa Regional Trails LLD (Two County LLD)
12. Approval of Resolution Initiating Proceedings and Ordering Filing of Annual Report for East Contra Costa County Landscaping and Lighting Assessment District (ECCC LLD)

B. ACQUISITION, STEWARDSHIP AND DEVELOPMENT DIVISION

1. Authorization to Amend the Contract with PlaceWorks, Inc. to Include Phase II Work of the District Plan and Increase the Total Contract Amount by \$783,394: District-wide

Division Lead of Planning, Trails, Cultural Resources and GIS Brian Holt provided an update on the District Plan and presented the staff report recommending action to amend the existing consulting contract with PlaceWorks to include Phase II work of the District Plan. Holt and General Manager Sabrina Landreth responded to board member questions and comments regarding reports from Phase I and other deliverables, timelines, scope of work, navigating change, and community engagement.

Public Comment: Kelly Abreu suggested the Park District start small and be consistent and requested that Park District staff and PlaceWorks consultants formally renew liaison meetings with the City of Fremont. Norman LaForce, President of SPRAWLDEF, suggested asking Park District staff what they think about priorities and questioned where the 2013 Master Plan fits in. David Lun, member of the Trail Subcommittee of the Alameda County Ag Advisory Committee, asked why the Park District can't connect Brushy Peak with Los Vaqueros.

MOTION

Moved by **Director Echols** seconded by **Director Deschambault**, the Board approved Authorization to Amend the Contract with PlaceWorks, Inc. to Include Phase II Work of the District Plan and Increase the Total Contract Amount by \$783,394 with an amendment that states a presentation will be provided to the Board on Phase I on or before May 30, 2025 by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols
AGAINST: None
ABSENT: None
ABSTAIN: None

C. HUMAN RESOURCES DIVISION

1. Authorization to Approve and Adopt an Amendment to the East Bay Regional Park District Salary Schedule to Implement Approved Wage Adjustments for AFSCME Local 2428 Classifications and Certain Unrepresented Management and Confidential Classifications

Deputy General Manager and Assistant General Manager of Human Resources Allyson Cook explained that this is a routine item that was added to nonconsent due to oversight. Cook added it is a CalPERS requirement that the Park District posts its salary schedule, and the Board already authorized these wages increases.

MOTION

Moved by **Director Waespi** seconded by **Director Echols**, the Board approved the Authorization to Approve and Adopt an Amendment to the East Bay Regional Park District Salary Schedule to Implement Approved Wage Adjustments for AFSCME Local 2428 Classifications and Certain Unrepresented Management and Confidential Classifications by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols
AGAINST: None
ABSENT: None
ABSTAIN: None

2. Resolution Authorizing the Continuation of the Appointment of Karen McNamara as Interim Division Lead (Chief) of Maintenance and Skilled Trades in the Operations Division Pursuant to Government Code Section 21221(H)

Deputy General Manager and Assistant General Manager of Human Resources Allyson Cook presented the staff report and provided the following two amendments:

- In the Background section of the staff report, it says Karen McNamara was appointed in “September 2025.” This should be corrected to “September 2024.”
- On the Resolution, it should state effective September 23, 2024 until the permanent hiring of a Division Lead of MAST or February 15, 2025, whichever came first.

General Manager Sabrina Landreth announced the new Division Lead of MAST will be Chris Wyckoff, who will start on April 28, 2025.

MOTION

Moved by **Director Waespi** seconded by **Director España**, the Board approved the Resolution Authorizing the Continuation of the Appointment of Karen McNamara as Interim Division Lead (Chief) of Maintenance and Skilled Trades in the Operations Division Pursuant

to Government Code Section 21221(H) as amended by DGM Cook above by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols
AGAINST: None
ABSENT: None
ABSTAIN: None

D. PUBLIC SAFETY DIVISION

1. Presentation of the Police Department's 2024 Annual Report

Police Chief and Assistant General Manager of Public Safety Roberto Filice presented an overview of the 2024 EBRPD Police Department Annual Report. Director Waespi commented on putting substations in the top areas for policy activity and expressed interest in seeing similar reports from the Fire Department and Lifeguard Services. Director Sanwong asked reports to be provided to Board Members District-wide, rather than by ward, as some parks cross more than one ward. In response to Director Sanwong's question about campground checks, Filice replied that campground checks are important to prevent illegal fires, illegal parking, and to ensure a safe environment.

IX. GENERAL MANAGER'S COMMENTS

General Manager Sabrina Landreth stated that new Assistant General Manager of Human Resources will be announced publicly tomorrow.

X. ANNOUNCEMENTS FROM CLOSED SESSION

None.

XI. PROPOSED FUTURE AGENDA ITEMS

Director Sanwong and Director Echols proposed adding a review of Livermore Area Park and Recreation District to the April 1, 2025 Board Meeting agenda. Director Deschambault asked that Part 2 of the Board Priorities Study Session be moved so she could attend. Director España proposed a report from the Chief Equity Officer, standardized evaluations for the General Manager and General Council, and analysis on raising the General Manager's authorization level for contracts.

XII. BOARD REPORTS OF MEETINGS ATTENDED

Director Coffey reported on meetings attended. Director Coffey:

- Attended the Legislative Committee meeting on March 5;
- Attended the Swearing-in of Assembly Member Anamarie Farias in Martinez on March 6;
- Attended the Trails Study Session on March 7;
- Attended the Finance Committee meeting on March 12;
- Attended an annual event for Contra Costa Supervisor Ken Carlson in Concord on March 14;
- Attended a tour of the Hoover Ranch on Bethel Island on March 15;
- Attended the Marsh Creek Democratic Club as the featured speaker on March 16.

Director España reported on meetings attended. Director España:

- Attended a site visit at MLK and Crown Beach on March 7;
- Attended the Trails Study Session on March 7;
- Attended the Swearing-in of State Senator Jesse Arreguin on March 8;
- Attended the Alameda County Mayor's Conference on March 12;
- Attended the 34th Annual ACSDA Dinner on March 13.

Director Waespi reported on meetings attended and upcoming events. Director Waespi:

- Attended the Legislative Committee meeting on March 5;
- Attended the California Association of Recreation Park District Legislative Committee meeting on March 6;
- Attended the Trails Study Session on March 7;
- Attended the Finance Committee meeting on March 12;
- Attended the California Association of Recreation Park District Board of Directors meeting on March 13;
- Attended the Alameda County Special Districts Association Annual meeting on March 13;
- Attended the Government Legislative Affairs meeting with Alameda County Water District on March 14.

Director Sanwong shared that Saturday is World Water Day, as recognized by the United Nations and Del Valle Visitor Center is offering a program from 10am to 3pm.

Director Echols reported on meetings attended. Director Echols:

- Attended a town hall meeting with Berkeley's Assistant Fire Chief Colin Arnold and City Council Member Brent Blackaby on March 4;
- Attended the Trails Study Session on March 7;
- Met with Assistant General Manager Lisa Goorgian on March 10;
- Met with General Manager Sabrina Landreth on March 10;
- Met with Deputy General Manager Allyson Cook on March 11.

Director Deschambault reported on meetings attended. Director Deschambault:

- Attended the Legislative Committee meeting on March 5;
- Attended the Contra Costa Mayors Conference on March 6;
- Attended the Trails Study Session on March 7;
- Met with the Water Education Latino Leaders Group on March 7;
- Met with the Golden Gate Alliance Birding Group on March 8;
- Attended the Ward 2 briefing with staff on March 12;
- Attended the Alameda County's Mayors Conference on March 13.

President Mercurio reported on meetings attended. Director Mercurio:

- Attended the Swearing-in of Assembly Member Anamarie Farias in Martinez on March 6;
- Attended the Contra Costa Mayors Conference on March 6;
- Met with Legislative Affairs staff on March 7;
- Attended the Trails Study Session on March 7;
- Attended and presented at the Branch of the SIRS on March 10;
- Met with General Council on March 11;
- Met with MRG consultants on March 14;
- Attended the pre-board meeting on March 14.

XIII. ADJOURNMENT

President Mercurio adjourned the meeting at 4:47 PM.